

APPLICATION FOR RESEARCH INTERNSHIP

SIPA Research Internships provide a valuable opportunity for students to prepare for doctoral studies or a research-intensive career by conducting research on public affairs or policy-related topics with a full-time faculty member from SIPA or other Columbia University schools. With permission of the SIPA Assistant Dean for Academic Affairs, students also may conduct a research project with a current part-time faculty member from SIPA. A research internship fulfills the MIA/MPA internship requirement, and it can be taken for credits (see below). Interested students are responsible for identifying a full-time faculty member who is willing to supervise the research internship and for fulfilling steps below. Research internships are approved on a rolling basis, but approval is required before the beginning of the internship.

Approval Process:

Step 1: Student obtains signature on this form of faculty supervisor

Step 2: Student sends signed form with summary of proposed research and professional objectives to Caroline de Vries (cd3043@columbia.edu) to obtain signature of Assistant Dean of Academic Affairs, Hande Mutlu-Eren (IAB 1403B, hm2645@sipa.columbia.edu). After Dean Mutlu-Eren signs form, Office of Academic Affairs forwards to Office of Student Affairs.

Step 3: Associate Dean of Student Affairs Cory Way signs form, and Office of Student Affairs informs Curriculum Director Andrew Johnson (asj2124@columbia.edu).

Step 4: Curriculum Director creates the research internship course, and OSA registers student for research internship

Upon completion of the research internship:

Faculty supervisor enters a grade of Pass or Fail for the student

Name: _____ UNI: _____

Program: ___ MIA ___ MPA Concentration: _____

Semester during which research internship will be completed: _____ Expected Graduation: _____

MIA/MPA Internship Information (choose one)

___ SIPA U9040 Research Internship (3.0 credits, 240 hours)

___ SIPA U9040 Research Internship (1.5 credits, 120 hours)

___ SIPA U9040 Research Internship (0 credits, 240 or 120 hours)

Faculty (name and title): _____ UNI: _____

Brief outline of research and professional goals (also attach summary mentioned above)

Approvals

Faculty's signature: _____ Date: _____

OAA Assistant Dean's signature: _____ Date: _____

OSA Dean's signature: _____ Date: _____