

COLUMBIA UNIVERSITY

SCHOOL OF INTERNATIONAL AND PUBLIC AFFAIRS

Office of Career Services

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ATTESTATION FORM FOR INTERNATIONAL STUDENTS IN F-1 STATUS RECEIVING NON-COMPENSATORY GRANTS AND STIPENDS

A Social Security Number or an Individual Taxpayer ID Number is required by an employer for the appropriate withholding of taxes for foreign nationals, with and without tax treaties. In order for the University to disburse these funds to you without one of these numbers, you are required to complete this attestation.

Social Security Number (SSN): The Social Security Administration will issue an SSN only to individuals in F-1 status who are employed on-campus or have an offer of employment.

Individual Taxpayer ID Number (ITIN): The Internal Revenue Service will issue an ITIN only to individuals who are not eligible for an SSN. The application for an ITIN is the W-7, and is accepted by the IRS only when it is sent as an attachment to a U.S. federal tax return. The filing dates are February 1 through April 15 for the previous calendar year.

Please answer the following questions:

1. Do you currently have an SSN? Note that an SSN is a lifetime number, so if you were ever issued one in the past, you can continue to use it. Also note the 9-digit temporary ID number assigned by the University is NOT an SSN.
YES _____ Number _____ NO _____
2. Do you have an ITIN? Note that like the SSN, the ITIN is a lifetime number.
YES _____ Number _____ NO _____
3. Do you have a job on-campus or an offer of one soon?
YES _____ NO _____
4. Have you applied for an SSN or an ITIN? YES _____ NO _____
Which one? SSN _____ ITIN _____ Date on which applied _____
Do you have a receipt for the application? YES _____ NO _____

If your answers to the questions above are “no”, please read the following attestation and sign below.
ATTESTATION:

I am a student in F-1 status without a Social Security Number or an Individual Taxpayer ID. I understand that this check is being disbursed to me on condition that:

1. I will inform my School or Department as soon as I obtain a Social Security Number.
2. If I do not have a Social Security Number by February of next year, I attest that I will file form W-7 attached to a U.S. federal tax return, Form 1040NR-EZ, and will notify the University as soon as I am issued an ITIN (Columbia University HRPC, 330 5th Ave, 11th floor, Mail Code 4323, NY, NY 10001; [hrpc@columbia.edu](mailto:hRPC@columbia.edu).)

Print Name as it appears on your I-20 _____

Signature _____ Date _____